



**REGIONAL CONTINUUM OF CARE COUNCIL**  
**Tuesday, September 24, 2013**  
**MINUTES**

- CALL TO ORDER and SIGN IN at 10:05 AM
- APPROVAL OF MINUTES of August 27, 2013 by consensus.
- STEERING GROUP REPORT
  - *RCCC 15<sup>th</sup> Anniversary* – September marks the 15<sup>th</sup> Anniversary since this coalition was officially named the Regional Continuum of Care Council (RCCC). Since then, we have accomplished much and now bring in about \$15 Million each year in federal HUD funds, sometimes working 15 hour days. We will officially celebrate the 15-15-15 in October with cake.
  - *2012 CoC Debrief* – A summary of the 2012 CoC Application scoring and feedback was provided. The CoC was initially notified that we were not awarded bonus points for leverage; however, HUD Headquarters re-examined the calculation and rescored about 150 applications. A handful (about 14) were pushed above threshold and were subsequently awarded CoC planning grants. County HCD was granted \$196,340 in planning funds on behalf of the CoC. The Steering Committee and full body have already authorized the lead agents to meet and revisit the duties and responsibilities of the leads regarding Collaborative Applicant and administrative duties. The RCCC approved adding the administration and implementation of the Planning grant to that agenda.
  - A review of the CoC Debrief shows that we lost the most points in the area of Project Performance. The CoC only received about 50% of the possible points in that area. The recommendations of the Rating & Review Subgroup include emphasis on project performance and HUD outcomes; Steering and the full RCCC were given a report in August. To ensure that the application accurately reflects the accomplishments of each project, agencies are encouraged to review their most recent APR. In particular, mainstream resources and income appear to be low overall. Grantees are strongly encouraged to use the HMIS to track and report support services. APRS can be corrected and resubmitted with HUD Field office approval.
  - *Rating & Review Committee* continues to work on the specifics within the points scales already approved. The RCCC authorized the R&R and Steering Committee to finalize the scoring rubric, develop the scoring tool as discussed, and to implement scoring for the 2013 local process.
  - *2013 CoC Registration Notice* – A summary of the CoC registration notice was distributed (electronically). The notice highlights specific changes that will impact housing providers – especially PSH providers. According to the HUD Guide, all vacancies in PSH must be offered to chronic homeless

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persons and families. The units may only be filled by non-chronic persons if the provider can demonstrate that no eligible CH person was in need of / requested assistance. This represents a substantial change which we will talk about in more detail and may call a special meeting to discuss practical implementation – for example monthly reports that show entry-exit data and the number of CH persons. This strategy needs to be developed prior to submission of the NOFA.

- The *CoC Collaborative Applicant* for this year is County HCD. The CoC registration notice advises that CoCs should not plan on changing CA after the CoC registration is complete. The HUD Point of Contact will change to Megan O'Dowd, with Matt Packard as the alternate. There are several changes in the CoC Notice for this for 2013; the RCCC attention was directed to the report. The Steering Committee appreciates the willingness of HCD to continue in this role. SDHC has agreed to continue the support of the CoC Project Director (Camey Christenson) through November 30<sup>th</sup> on two conditions: first, that a plan is developed for continuous support for the position is ready by Dec. 1; and second, that the RCCC adheres to the Governance timeline recently approved by the Steering Committee. The SC has accepted those conditions in order to keep these valuable services in place. The RCCC supported the SC action by consensus.
- *GIW Confirmation and Submittal* - The leads have completed their work on the Grant Inventory Worksheet (GIW). The HUD Field Office agrees with the calculation of the Annual Renewal Demand (ARD) at \$15,912,638. The GIW was submitted prior to the deadline on September 23<sup>rd</sup>. The GIW budgets are the basis for the 2013 hold-harmless application.
- *A Sustainability Working Group- Karen Brailean* – The Steering Committee asked Karen Brailean, Social Venture Partners to chair a Sustainability Working group to assist in the development of the plan for support for the Project Director, and for other essential financial support. The Working Group is already hard at work and sees opportunities beyond the demands of the Dec. 1 SDHC agreement. The group is providing a report to the SC on Thursday (Sept 26<sup>th</sup>). After SC review, the report and potential plan will be provided to the CoC.
- *ESG Manual*, as developed among the ESG entitlements, that the RCCC was presented in August. A summary of the cross-cutting policies and the manual were distributed for ratification. The RCCC unanimously approved the agreements reached in the ESG collaboration.
- SUBCOMMITTEE and LIAISON REPORTS
  - Updates - Team Leaders
    - Rating and Review – Larissa Tabin, Holly Younghans, Camey Christenson. The R & R presented the most recent version of the R&R

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actions approved by the Steering Group. The next SC meeting is Thursday, and recommendations for priorities and point allocation with in the overall 100 points will be discussed. Recognizing that the NOFA could be released at anytime, the RCCC authorized R&R to work with SC to complete the process without returning to the full body.

- Governance and Administration – Lila Fetherolf – The Governance Committee is hard at work and meeting weekly to finalize their recommendation for a revised governance structure. The process is taking longer than expected. The recommendation will be brought back to the full body in October.
- HMIS - Data Governance – Dolores Diaz – RTFH has provided the DGC with drafts for three of the policies required under HEARTH. The DGC will review and provide their input to the Steering Committee. These policies must be included in Exhibit 1 of the NOFA when submitted. RTFH and the HMIS partners are in the process of completing the activities in the approved HMIS Assessment Plan, as recommended by HUD TA. A substantial part of this work is data integration. The first test of an integrated data platform should be completed by October 30, as long as the data is submitted from all sources. RTFH is consulting with another organization to complete the mapping of the data between systems.
- Liaison Reports
  - Legislative – Please see report distributed electronically.
  - NAEHCY – Karen Alexander – NAEHCY has an active legislative agenda and services planning. HomeStart, Inc. is the new RCCC liaison to NAEHCY. The next meeting is Oct. 22<sup>nd</sup>.
  - AB109 Homeless Housing Pilot Project – Pat Leslie, Megan O’Dowd  
The final drafts of the Housing and the Housing and Income Navigator plans have been submitted to the Community Corrections Partnership Board and are on the Board of Supervisors agenda for approval. We anticipate an RSQ to be released very soon.

Members were again congratulated on the 15<sup>th</sup> Anniversary and a cake to celebrate the occasion will be provided in October. Members with interesting memories of RCCC successes, challenges and community stakeholders are encouraged to provide them for the October meeting.

ADJOURN

**NEXT MEETING  
TUESDAY, OCTOBER 29<sup>th</sup> 2013  
10:00 – 11:30 AM  
UNITED WAY of SAN DIEGO  
4699 MURPHY CANYON RD  
SAN DIEGO, CA 92123**